

**Present: Charles E. Davis, III, Supervisor**  
**John A. Pfeffer, Deputy Supervisor Councilman**  
**William J. Heim, Councilman**  
**Jean M. Bond, Councilwoman**  
**Richard A. Bernstein, Councilman**  
**Patricia R. Dashnaw, Town Clerk**  
**Tim Engels, Highway Superintendent**  
**Larry Feldman, Code Enforcement Officer**

The meeting was called to order at 7:30 P.M. with the pledge to the American Flag.

#### **RESOLUTION 120-2017**

##### **APPROVAL OF MINUTES**

On motion of Councilman Bernstein seconded by Councilwoman Bond, the following resolution was

ADOPTED	Ayes	4	Davis, Heim, Bernstein, Bond
	Nays	0	

Resolved the minutes of November 8<sup>th</sup> be approved as submitted.

Paul Bembia, NYSERDA-West Valley Director gave updates:

- NYSERDA completed the installation of the new impermeable cover over the SDA disposal trenches
- Work continues on the issues related to the possibility of constructing a solar electric facility on the retained premises of the nuclear center property
- Another safe and successful deer hunt on the property of the Western New York Nuclear Service Center.

Brian Bower, DOE gave updates on the continued demolition of the Vitrification Facility. The main plant demolition will begin next year. He also stated the food drive resulted in 102,000 pounds of food being collected and given to local food pantrys.

Joe Pillittere introduced himself as the Communications Manager with CHBWV.

Mortgage Tax apportionment for Ashford was received in the amount of \$10,806.73.

Justice Court Fund revenues for October are \$3,959.00.

#### **RESOLUTION 121-2017**

##### **APPROVAL OF INSURANCE**

On motion of Councilwoman Bond seconded by Councilman Pfeffer, the following resolution was

ADOPTED	Ayes	5	Davis, Pfeffer, Heim, Bernstein, Bond
	Nays	0	

Resolved the Ashford Town Board approve the insurance from Evans Agency for \$28,191.06.

Discussion took place regarding insurance options.

Brad Frank, Ashford Planning Board member informed the Town Board the Comprehensive Plan Draft 1 has been provided to Board members for review and comments need to be in this week to complete Draft 2. There are 2 public meetings scheduled for January 9<sup>th</sup>, 2018 and February 15<sup>th</sup>, 2018 at the West Valley Fire Hall. Brad also reminded the Board members there are 2 vacancies on the Planning Board.

Highway Superintendent Engels reported snow removal is going well. One of the plows has been damaged and is being repaired.

#### **RESOLUTION 122-2017**

##### **APPROVAL OF LOADER SPECIFICATIONS**

On motion of Councilman Pfeffer seconded by Councilman Heim, the following resolution was

ADOPTED	Ayes	5	Davis, Pfeffer, Heim, Bernstein, Bond
	Nays	0	

Resolved the Ashford Town Board approve the specifications of the loader provided by Highway Superintendent Engels.

Water District updates:

- A communication error with the tank is being addressed
- Questions regarding the responsibility of snow removal of the hydrants are still being discussed. Board members state removal could be the responsibility of the homeowner and/or the sidewalk maintenance person.
- A "mock" bill will be provided to water customers in January to prepare for water usage billing occurring with the April billing.

Code enforcement officer, Feldman informed the town board of changes implemented by NYS requiring updates to laws regarding energy and fire. There are also areas Town of Ashford does not provide a fee schedule for various scopes of work. These fees have to be determined by the Town Board. There are also guidelines set by Cattaraugus County regarding minimum property specifications for septic system installations.

Councilman Bernstein provided a curriculum for the Initial Peace Officer Course to be held at the Ashford Community Center from January through February.

**RESOLUTION 123-2017**

**APPROVAL OF PEACE OFFICER COURSE**

On motion of Councilman Bernstein seconded by Councilwoman Bond, the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the Ashford Town Board approve the Initial Peace Officer Course to be held at the Ashford Community Center.

**RESOLUTION 124-2017**

**SET-UP MEETINGS**

On motion of Councilman Pfeffer seconded by Councilman Bernstein, the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the meetings be scheduled for 7:30pm at the Ashford Community Center, 9377 Route 240, West Valley, and advertised as follows:

Year End Meeting/Close the Books	Wednesday, December 27, 2017
Organizational/Regular Meeting	Wednesday, January 10, 2018
Audit the Books/Regular Meeting	Wednesday, February 14, 2018

**RESOLUTION 125-2017**

**APPROVAL OF NYS RETIREMENT STANDARDS FOR TOWN EMPLOYEES**

On motion of Councilman Pfeffer seconded by Councilwoman Bond the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the information be provided to the NYS Retirement System as approved at the Organizational meeting that establishes the standard work day for each office, specifies the expiration of each term, designates the number of days to be reported for each official (based on submitted logs) and certifies receipt of record of activities OR employer maintains a record of ACTUAL time worked.

The board reviewed the November reports for:

- Town Clerk
- Code Enforcement Officer
- Constabulary
- Highway Fuel & Expense

**RESOLUTION 126-2017**

**BUDGET AMENDMENT**

On motion of Councilman Pfeffer seconded by Councilman Bernstein the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the following Budget Amendments are approved for the General Account:

From **A1990.4 Contingent** to **A1670.4 Printing and Mailing** in the amount of **\$150.00**

From **A1990.4 Contingent** to **A1110.4 Justice Contractual** in the amount of **\$600.00**

**RESOLUTION 127-2017**

**SUPERVISOR'S MONTHLY FINANCIAL REPORT**

On motion of Councilman Pfeffer, seconded by Councilman Heim, the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the Supervisors Monthly financial report for November 2017 is accepted as submitted.

**RESOLUTION 128-2017**

**AUDIT OF CLAIMS**

On a motion of Councilman Pfeffer seconded by Councilwoman Bond, the following resolution was

ADOPTED Ayes 5 Davis, Pfeffer, Heim, Bernstein, Bond  
Nays 0

Resolved the bills contained Abstract #12 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No. 317 through 357	\$51,430.65
Highway Fund	No. 177 through 200	\$95,812.99
Light District	No. 12	\$1,108.36
Trust & Agency	No. 103,105 through 114	\$16,475.83
Water District	No. 105, 106, 107, 109, 110	\$2,126.64
Water District Capital	No. 108	\$1,646.29

A motion was made by Bernstein seconded by Pfeffer and carried that the meeting be adjourned at 8:24pm. (All aye)